

Custodian Training

There are no pre-requisites required for this training.

Additional information can be sourced by contacting the Johannesburg office on +27 (0) 11 450 2434 or emailing info@bioss.com.

For more information on the Custodian or a free consultation please contact <u>info@bioss.com</u> or call 011 4502434.

Johannesburg Office (Operations)
Phone: +27 (0) 11 450 2434
Email: info@bioss.com

Cape Town Office (Accounts)
Phone: +27 (0) 21 782 9977
Email: accounts@bioss.com

www.bioss.co.za

Fact Sheet

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What is it?

The use of BIOSS-related technologies (Levels of Work, CPA, MCPA, MPCPA-SCAN, and IRIS) has been around in Southern Africa for more than twenty years. Over the years the internal custodian of these technologies has almost always been the CPA / MCPA Practitioner. This custodian has the responsibility of protecting the ethics of the process, managing the database, interpreting, and updating raw data for line managers and ensuring that the organisation fulfils its contractual obligations to BIOSS. The role also encompasses advising management how to obtain maximum benefit from the information obtained through the use of the processes.

In recent times, there has been an increasing demand to train people other than the CPA / MCPA Practitioner, as custodians of these technologies. This trend has emerged with an increasing number of organisations that are making use of BIOSS practitioners to do Levels of Work Audits, CPAs, MCPAs, MCPA-SCANs and IRIS' without having their own internal practitioners. It has also been manifested in large organisations, with perhaps one or two practitioners at a head office level, who need people on-site who can manage, interpret, and guide decision making using the information.

What Bioss can offer:

This training is a 2-day programme conducted either online or face-to-face that enables delegates to:

- Understand the Matrix of Working Relationships (Levels of Work).
- Manage the use of BIOSS technologies in their own organisations.
- Understand, interpret, and update CPA, MCPA, MCPA-SCAN and IRIS data.
- Understand and update Work Flow and Capability Maps.
- Translate for and educate line managers in the use and implications of these technologies and results obtained from their use.
- Understand the uses and applications of these technologies, as well as how to turn data into intelligence.
- Uphold and manage the ethics of the processes.
- Understand and manage the organisation's contractual obligations to BIOSS Southern Africa.
- Manage the organisation's database.
- Understand the difference between Levels of Work and Capability.

Who should be trained?

- The Custodian training was specifically designed for the individual who is held responsible for the use of BIOSS technologies within his / her organisation, or client base.
- Practitioners (CPA, MCPA, MCPA-SCAN, IRIS, MWR) requiring a broad overview of all the BIOSS technologies, their uses and applications.
- Non-practitioners requiring a broad overview of BIOSS technologies.
- Line managers who need to manage the optimal use of the technologies within their area of responsibility.

